

CENTRE FOR DEVELOPMENT OF IMAGING TECHNOLOGY (C-DIT)

Chitranjali Hills, Thiruvallam, Thiruvananthapuram-27
Phone: 0471-2380910, 912 Fax: 0471- 2380681

No.C-DIT/02/TED-EGSD/2021-22/T283

Date: 08.02.2022

TENDER NOTICE

SUPPLY OF LASER PRINTERS

Sealed tenders are invited for the supply of Laser Jet Printer. The envelopes containing the tender should bear the superscription "*Tender for the supply of Laser Printers*" and should be addressed to The Registrar, Centre for Development of Imaging Technology (C-DIT), Chitranjali Hills, Thiruvallam, Thiruvananthapuram 695027. Intending tenderers may submit the tenders on their own papers by post/hand. Last date for receipt of tenders is **18.02.2022, 3.00 PM**. Late tenders will not be accepted. The tenders will be opened at **3.30 PM on 18.02.2022** in C-DIT office in the presence of the tenderers or their authorized representatives who may be present at that time. Details of the requirements and the conditions governing the supply can be downloaded from our website www.cdit.org

Thiruvananthapuram

08.02.2022

Sd/-

REGISTRAR

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TENDER FOR THE SUPPLY OF LASER PRINTERS**1) LaserJet Printer – 1 No**

Slno	Parameters	Specification
1	Print Speed	60-65ppm
2	First page out	in 5.3 sec
3	Duplex Printing	Yes
4	Processor speed	1.2GHz
5	Printer Quality	1200 x 1200
6	Monthly Duty Cycles	275000
7	Printer Memory	1GB
8	Media Sizes Supported	Multipurpose Tray 1 letter, legal, executive, statement, 8.5 x 13 in, 3 x 5 in, 4 x 6 in, 5 x 7 in, 5 x 8 in Tray 2, optional 500-sheet input tray: letter, legal, executive, 8.5 x 13 in; optional 1500-sheet High-capacity input tray: letter, legal
9	Paper Tray Capacity	Minimum 100sheet
10	Paper handling output bin	250sheet
11	Power Input voltage	200-240V
12	GSM Support	70GSM – 250GSM
13	Media Types	Paper (color, letterhead, light, plain, mat, glossy preprinted, pre punched, recycled, rough, tough paper), bond, cardstock, envelope, labels, transparency, letterhead, envelope, preprinted, user-defined
14	Connectivity	Standard USB Cable, Ethernet
15	OS Support	Windows 10/11, Ubuntu
16	Warranty	1year

2) Multi function Laser Printer- Monochrome – 2 Nos

Slno	Parameters	Specification
1	Print Speed	24 ppm or above
2	Connectivity	Standard USB Cable
3	Resolution	600dpi or above
4	Maximum input sheet capacity	100 or above
5	OS Compatibility	Windows 10 or above
6	Scan Type	Flat bed
7	Paper size	A4/Letter
8	Warranty	1 Year

3) Duplex Laser Printer – Monochrome – 1 No

Slno	Parameters	Specification
1	Paper size	A4/Letter
2	Duplex Printing	Automatic
3	Print Speed	30 ppm or above
4	Print Speed in Duplex mode	15 ppm or above
5	Connectivity	High speed USB, Gigabit ethernet
6	Maximum input sheet capacity	100 or above
7	Resolution	600dpi or above
8	OS Compatibility	Windows 10 or above
9	Warranty	1 Year

GENERAL TERMS AND CONDITIONS

1. This Tender is invited for the "**supply of Laser printers**" for C-DIT as per tender specification.
2. Bidder must have a currently valid GST registration certificate and PAN number.

3. ELIGIBILITY CRITERIA OF TENDERER

To qualify for award of the work, the intending bidder should be either an OEM or an authorized dealer/supplier/reseller of the original manufacturer. Bidder should have prior experience in supplying same or similar equipment at least to two clients in the last two years.

4. The bidders will be responsible for effecting supply to the entire satisfaction of the undersigned or his authorized representatives. In case any defect in the item supplied is noticed, such item will be rejected at the risk and cost of the Supplier.
5. Bidder shall invariably be accompanied by manufacturer's catalogues and leaflets giving full specifications. Technical particulars and other details of the items offered, 'brand make' and complete specification should be mentioned in the tender. In the absence of full details and technical specification the tenders for the items will be rejected.
6. The undersigned does not bind himself to accept the lowest tender and reserve himself the rights of accepting the whole or any part of the tender and the bidder shall be bound to supply the accepted item at the rates quoted. C-DIT reserve the right to split the quantity of items to be supplied among one or more bidders, at the sole discretion
7. No advance payment will be made against supplies.
8. **The rate quoted by the bidder shall be inclusive of all applicable taxes, transportation charges and installation charges at site.** Rates quoted by the bidder shall be valid for a period of six months from the date of opening of the tender.
9. Delivery period shall be specifically indicated in the tender and strictly adhered to. The supply shall be arranged within **15 days** on receipt of the firm order. Any delay in the delivery period after the supply order is placed may result in cancellation of the supply order or payment of liquidated damages @ ½% per day subject to a maximum of 10% of contract price.
10. The rate should be quoted for the unit shown in the list and tenders which do not indicate this essential information will not be considered.
11. **There is no separate bid form. The supplier shall submit the price offers in their own paper**
12. The rate quoted for material shall be firm and no enhancement will be allowed under any circumstances.
13. The Supplier/ Contractor shall provide on-site comprehensive warranty of **one year** for the products from the date of supply.

14. EMD : An EMD of Rs. 5,000 (Rupees Five thousand only) may be remitted by bidders those who quoted **Item No 1** , which may drawn as Demand draft in favour of Registrar, C-DIT payable at Thiruvananthapuram.
15. If the bidder furnishes wrong and/or misleading data, statement(s) etc. about technical acceptability of the goods and services offered by it, its tender will be liable to be ignored and rejected in addition to other remedies available to the purchaser in this regard.
16. After Sales Service: The bidder should have after sales service centre in Thiruvananthapuram or Kochi. Complaints should be attended properly, maximum within 24 hrs. The service should be provided directly by bidder's trained personal.
17. All items offered shall conform in all respects to the relevant Indian standard Specification with up to date amendments wherever applicable.
18. Any dispute / differences between the parties arising out of and in connection with the contract shall be settled amicably by mutual negotiations. Unresolved disputes/ differences, if any, shall be settled by Arbitration and the arbitration proceedings shall be conducted at Thiruvananthapuram (India) in English language, under the Indian Arbitration and Conciliation Act(Amended), 2015. Unsettled disputes will be referred to courts and courts in Thiruvananthapuram/ Kerala will have exclusive jurisdiction over the same.
19. C-DIT reserve the right to cancel any or all tenders without assigning any reasons whatsoever
20. PAYMENT TERMS: 100% payment against successful supply & installation of the Equipment and submission of invoice.
21. Authority: The authority for the acceptance of the tenders rests exclusively with the C-DIT. C-DIT does not undertake to accept the lowest or any particular tender or to assign any reason whatsoever for the rejection of any tender.
22. **The last date for submission of tender 18.02.2022 at 3.00 PM.**
The tender will be opened on the same day at 3.30 PM

23. At any time prior to the deadline for submission of tenders, the C-DIT may, for any reason deemed fit by it, modify/amend the tender documents by issuing suitable amendment(s)/ corrigendum's to it. Corrigendum to this tender shall be published in the site www.cdit.org. Prospective bidders are advised to regularly visit the website: www.cdit.org to keep track of corrigendum, if any.

24. In case of doubt:

If the bidder has any doubt on technical specifications or on terms & conditions stipulated above, please contact Sri Lal Mohan V HoD(Purchase), in Mobile Number: **9995801920**.

Sd/
REGISTRAR, C-DIT
Dated 08.02.2022