CENTRE FOR DEVELOPMENT OF IMAGING TECHNOLOGY (C-DIT)

Chithranjali Hills, Thiruvallam P.O., Thiruvananthapuram – 695 027

Notification No.C-DIT/HR1- 09 /2023 dated   .2023

Empanelment of Technical personnel

C-DIT is an autonomous institution set up by the Govt. of Kerala functioning under the Dept. of Electronics & IT. Being a Total Solution Provider (TSP) and Acredited Agency to Govt. Departments, C-DIT undertakes various projects in Media Communication, IT/ITES, e-Governance and FMS, hologram security labels & documents, digitalisation transformation etc. C-DIT also conducts various IT/ITES and media communication courses recognised by the Govt.

C-DIT is inviting applications for empanelment of Technical personnel as below for on -site deployment in the various Government projects undertaken by C-DIT and posted in the offices of the client Department across the State of Kerala. Suitable candidates shall be empaneled Zone wise (TVM, EKM, TSR, KZD) and considered for engagement in the projects as and when requirement arises. The vacancies are temporary and engagement will be on contract basis for one year or till the project validy.

Sl. No	Name of Post	Qualifications Required	Experience required	Remuneration (Monthly consolidated pay)
1.	**Zonal Manager**	a).BE/B.Tech(CS/IT) / MBA / MCA/MSC (CS) b) Certification in the related field is desirable	Minimum 3 years experience in managing IT Projects.	Rs.24000/-
2	**Network Administrator**	a) B.Tech / B.E(CS/IT)/MCA b) CCNA, RHCE, MCSE Certification is desirable for the above qualification and is a must for other disciplines	Min 3 years of Network administration experience in offices with at least 20 branches & 20 computers each	Rs.23000/-
3.	**System Administrator (SA)** a.	a) B.E / B.Tech (CS/IT) / MCA or higher. b) MCSE Certification	Min 3 years of System administration	

		is desirable for the above qualification and is a must for other discipline	experience in offices with at least 20 nodes in a LAN. Should possess knowledge of maintaining Servers, Desktops, Printers etc	Rs. 20000/-
4	**Assistant System Administrator (ASA)**	a) Min 3 year Diploma in Computer hardware or electronics / BCA/BSC (CS) b) MCSE Certification is desirable for the above qualification and is a must for other disciplines	Min 1 year of System administration experience in offices with at least 20 nodes in a LAN. Should possess knowledge of maintaining Servers, Desktops, Printers etc.	Rs.15500/-

General Conditions/ Instructions:

1. Candidates should read the instructions thoroughly and ensure that they possess the required eligibility conditions, qualification and experience in the relevant domains prescribed in the notification before applying for any post.

2. The qualification and experience possesssed by the applicant **as on the closing date** of the notification only will be considered. Applicants shall clearly specify the details and provide supporting documents. Relaxation in upper age limit as applicable will be considered as per norms prescribed by the Govt, of Kerala, in the case of deserving categories, provided such candidates claim age relaxation in the application and upload/produce supporting documents to prove their eligibility.

3. The appointees shall have no claim for regular appointment in any of the C-DIT establishments after the expiry of the period of this contract engagement.

4. Application shall be submitted only through online mode. Applications forwarded through any other means including post, fax or e-mail will not be entertained. Incomplete applications will be rejected. Acceptance or rejection of application of the candidates will be at the sole discretion of C-DIT and will be binding on the applicant.

5. Initial verification and short listing of applicants will be based on the details provided in the application and the copies of the documents uploaded. Original certificates shall be submitted for verification at the time of joining.

6. Original certificates shall be submitted for verification at the time of joining. If any discrepancy is found in the application and documents, at any stage, the offer letter shall be cancelled and the candidate will be disqualified.

7. Shortlisted candidates will be called for attending written test/ skill test/ interview at the centres allotted by C-DIT .

8. No TA/DA will be provided to the candidates at any stage of the recruitment process.

9. Selected candidates may have to produce Police Clearance Certificate (PCC) at the time of joining if so required in the offer letter.

10. C-DIT reserves the right to increase or decrease the number of posts or to cancel the recruitment to any one or more posts at its sole discretion.

11. Inclusion of the candidate in the shortlist / provisional list is not a claim for enagagement in the project.

12. The terms and conditions and service benefits shall be as per the terms and conditions prescribed by the client department and the selected candidate shall enter into an agreement with C-DIT in the prescribed format.

13. Posting can be anywhere in the client offices situated in the State of Kerala.

14. Canvassing in any form will lead to disqualification.

15. Applicant should furnish documentary proof, in case of equivalent courses.

How to Apply

- Online application shall be submitted by visiting the portal **www.careers.cdit.org**.

- Candidates are expected to upload the scanned copy of the supporting documents valid as on the closing date, failing which the application may be treated as incomplete or could be rejected.

- Applicants should complete the online registration first and upload necessary documents. Thereafter, the application shall be finally submitted after verifying the details. Changes if any, can be made only before the final submission.

- Applicants are advised to visit the site and note down any change in the schedules/requirements published.

- List of shortlisted candidates will be published in the portals **www.cdit.org** and **www.careers.cdit.org**. The intimation to the candidate will be sent by e-mail only.

- Shortlisted candidates only will be eligible for the written test/skill test/interview.

- Candidates may choose the centre for written/skill test wherever. However, allocation

of the test centre will be made at the sole discretion of C-DIT subject to meeting the minimum required candidates at each centre.

- Candidates will be shortlisted for interview based on the preliminary evaluation of the written/skill test as decided by C-DIT.
- Provisional List of shortlisted candidates will be published in the portal **www.careers.cdit.org.**
- Final rank list will be published based on detailed evaluation and interview.
- All communications with the candidates will be through email only.

The closing date of submission of online application is 20.06.2023, 5.00 PM

For any queries contact : Project Manager -9895788311

Sd/-
Registrar