

CENTRE FOR DEVELOPMENT OF IMAGING TECHNOLOGY (C-DIT)

No.651/VCD/C-DIT/2023

Date: 04.12.2023

Invitation for Quotations for providing studio cameras and shooting equipments along with staff on daily rate basis

Sealed Quotations are invited from Service Provider/s for providing studio cameras and shooting equipments along with operating staff to work on daily rate basis at the respective locations in **Thiruvananthapuram, Kollam and Alpauzha districts** for the projects being undertaken by C-DIT.

Details of the requirements and the conditions governing the tender can be downloaded from our website www.cdit.org.

ELIGIBILITY CRITERIA

Bidder must be a firm / individual possessing a PAN Card that is valid currently. Proof shall be submitted for this.

An undertaking to the effect that the bidder has not been blacklisted by any of the department/organizations of the Govt. of India/State Govt/PSUs/Autonomous Bodies/Institutions shall accompany the quotation.

List of similar projects (Client, detail of the work) done by the bidder shall be enclosed with Form A

GENERAL TERMS AND CONDITIONS

1. Firms/ individuals may submit quotations in Form-A1/A2/A3, along with a covering letter on their own letterhead and send it by post/hand so as to reach this office on or before the closing date and time.

2. The bidders shall submit the quotation in the specific format attached to this as "FORM-A1/A2/A3" in a sealed envelope. District wise locations are available in separate pages. Form-A1/A2/A3 may be furnished as per the choice of one or more districts where services can be furnished.

3. The envelopes containing the quotations should bear the superscription "***Quotations for providing studio camera and shooting equipments along with staff***" and should be addressed to **the Registrar, Centre for Development of Imaging Technology (C-DIT), Gorkhy Bhavan, Vanross Junction, Thiruvananthapuram- 695034.**

4. The Quotation will be opened on the same day, at C-DIT , Gorky Office in the presence of the bidders or their authorized representatives who may be present at that time.

5. Quotations received after the closing date and time will be summarily rejected.

6. The bidders will be responsible for effecting supply at the locations at the approved rates and for operating the camera and equipment and for providing the output in backup media to the satisfaction of the undersigned or his authorized representatives.

7. The rates should be quoted for the units given in the list including GST and those bidders which do not indicate this essential information will be summarily rejected.

8. The rates quoted by the bidder shall be inclusive of all – such as the transportation charges, installation charges at site, etc.

9. The rates quoted for the materials shall be final and no enhancement will be allowed under any circumstances.

10. The rates quoted by the bidder shall be valid for a period of six months from the date of opening of the tender.

11. The authority for the acceptance of the tenders rests exclusively with the Registrar, CDIT.

12. The C-DIT reserves the rights of accepting the whole or any part of the tender and the bidder shall be bound to supply the accepted items and operate them at the locations at the approved rates.

13. The C-DIT does not undertake to accept the lowest or any particular tender or to assign any reason whatsoever for the rejection of any tender.

14. The C-DIT reserves the right to select and award only some of the work items quoted or to reject any or all of the quotations that are not in conformity and without assigning any reason whatsoever.

15. The C-DIT reserves the right to split the quantity of items to be supplied among one or more bidders, at its sole discretion.

16. The C-DIT reserve the right to cancel any or all tenders without assigning any reasons whatsoever.

17. The successful bidder within 2 days of getting confirmed work order has to enter an agreement with C-DIT on non-judicial stamp paper. No advance payment will be made against supplies.

18. At any time prior to the deadline for submission of tenders, the C-DIT may, for any reason deemed fit by it, modify/amend the tender documents by issuing suitable amendment(s)/corrigendum's to it. Corrigendum to this bid shall be published in the site www.cdit.org. Prospective bidders are advised to regularly visit the website: www.cdit.org to keep track of corrigendum, if any.

19. In case of doubt: If the bidder has any doubt on technical specifications or on terms & conditions stipulated above, please contact Sri. Manoj Krishnan DD(VC), in Mobile No: 9447886486

20. The last date and time for submission of quotation is 08.12.2023, 3.00 PM.

The quotation will be opened on the same day 08.12.2023 at 3.30 PM.

Sd/-

Registrar

Encl. Form-A1/A2/A3