



Centre for Development of Imaging Technology (C-DIT)
(Department of Electronics & IT, Govt. of Kerala)
www.cdit.org, E-mail: cdit@cdit.org

**INVITATION FOR EXPRESSION OF INTEREST (EOI) FOR
SELECTION OF "SECTOR SYNERGY TRAINING PARTNER"
(SSTP) FOR C-DIT.**

E.O.I Notice No: C-DIT/04/EOI-TED/002/2024-25

Date of issue: 18.04.2024

Issued by

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1.0 Purpose of EOI

To identify suitable entities to collaborate with C-DIT in implementing integrated skill training programs in different sectors. The goal of these programs is to equip individuals with up-to-date industry knowledge, enhancing employability by providing specific skills demanded by employers. The programs should also focus on empowering individuals to start and manage their own businesses, contributing to job creation and economic development.

2.0 Introduction

Centre for Development of Imaging Technology (C-DIT) (www.cdit.org), is an autonomous institution established in 1988 by the Government of Kerala under the chairmanship of the Honorable Chief Minister. C-DIT is a leading total solutions provider in the state, an accredited agency for the execution of public works, specializing in e-governance and computerization activities. Furthermore, it is making significant contributions to the Education and Training sector.

Since 2003, the Technology Extension Division (TED) and Communication Courses division (CCD) of C-DIT are dedicated to disseminating various skills in Information and Communication Technologies (ICT) among the youth of Kerala through a range of IT courses.

C-DIT is having remarkable experience in imparting training in the following sectors over more than a decade.

- a. IT/ITES/Software training programmes
- b. Media Communication related training programmes
- c. Extended Reality (AR/VR/MR) related training programmes
- d. Green Energy related training programmes
- e. Corporate training programmes in the above sectors
- f. Cybersri Project with SC/ST development department

The goal of C-DIT's education and training programs is to help individuals develop and improve and align their skill sets, knowledge and employability in order to meet the growing demand for human resources from both in public and private sectors of business.

3.0 Objective of EOI

In tune with the changing time, C-DIT intends to implement integrated training programs incorporating industry-relevant skilling content with the support of agencies with domain expertise. To achieve this, C-DIT will require, among other things, a grasp of the industry standards, subject matter experts with domain knowledge and instructional design skills, and placement links. With this purpose, C-DIT invites expression of interest from interested and qualified agencies to collaborate as Sector Synergy Training Partners (SSTPs).

As a result, a collaboration between C-DIT and the Sector Synergy Training Partner/s is envisaged, with the following goals:

- To identify the industry requirements in tune with changing time.
- To create dynamic integrated training courses that are relevant to the industry
- Delivering such programs using adequate infrastructure through specialized faculty.
- Mobilising candidates for the courses.
- Improving the skill sets, soft skills, productivity, employability/entrepreneurship capability of the candidates.
- Ensuring candidates' successful placement outcomes as employees or entrepreneurs.

C-DIT is seeking organizations or entities that are interested in collaborating towards achieving the goals mentioned above herein. Expressions of Interest are invited from organizations or entities that meet the eligibility criteria specified in Appendix-I. The objective is to create, administer, and execute skill development training programs that align with the Terms of Reference outlined in Appendix-II.

C-DIT aims to establish a non-exclusive partnership with those eligible entities, which we will be referred to as **“Sector Synergy Training Partner” of C-DIT (“C-DIT’s SSTP”)**.

The eligible entities, which fulfills the requirements and are willing to submit a proposal in accordance with the Terms of Reference, may do so by

strictly adhering to the specific format provided in Annexure-I. Additionally, all relevant documents listed in Annexures II and III must be submitted along with the proposal on or before the specified deadline.

4.0 Scope of Work

In order to elevate our institution's educational standards and to prepare students better for the professional world, we have identified several key areas that require our attention. By implementing the following initiatives, we aim to enhance the overall learning experience and bridge the gap between academia and industry demands.

- ❖ **Training Programs:** Identify new courses specifically targeting the skill sets demanded by the industry and create a comprehensive cutting-edge training program thereby enriching the students' skills and knowledge.
- ❖ **Faculty Development:** Foster faculty engagement through collaborative workshops and seminars, aimed at enhancing the teaching staff's expertise and quality.
- ❖ **Curriculum Development:** Collaborate to continuously update and refine our curricula, ensuring their alignment with the ever-evolving and dynamic industry requirements.
- ❖ **Placement Assistance:** Provide students with valuable resources facilitating entrepreneurship development, job placement, internship opportunities, and organize career fairs, while also offering training in essential soft skills.
- ❖ **Aptitude and Skill Test programs:** Conduct such programs with certifications to validate candidates' job competencies. These certifications shall provide a standardized measure of a candidate's skills and aptitude in specific areas, depending on the industry, job role, and employer's requirements and shall be beneficial for both candidates and employers.

5.0 Roles and Responsibilities of Sector Synergy Training Partner (SSTP)

- Bringing in their industry/training expertise and perspective. Provide valuable insights into the type of courses, specializations, and the demand for these programs. Additionally, help to identify potential job outcomes for the students.
- To collaborate with renowned Universities and institutions, online platforms, subject matter experts, and industry professionals to provide specialized faculty.
- Arrange adequate infrastructure for conducting offline / online / hybrid courses.
- Mobilise candidates for our Integrated Programmes. To actively engage with potential students, promoting the benefits of our programs and encouraging them to enroll.
- Liaise with industry partners for apprenticeships, internships, live projects, and industry-led trainings.
- Assist in aggregating demand from industries and facilitate the placement of our students.
- Support in forming partnerships with Universities / Academics / Companies / Entrepreneurs for the successful outcome of programmes.
- Assist in organizing industry conclaves, workshops, and conferences.

In conclusion, they have to play a pivotal role in shaping our **SSTP** programs and ensuring their continued success by way of satisfactory placement to the students. Their expertise, collaboration, and industry connections have to contribute to the growth and development of our students and our organization as a whole.

6.0 Role of C-DIT

- C-DIT shall identify suitable and capable SSTPs based on the evaluation of EOI

- C-DIT shall approve the courses / syllabus / curriculum submitted by SSTPs based on the review of academic council constituted by C-DIT. C-DIT reserves the right to call for the modifications in the syllabus / curriculum if deemed necessary.
- C-DIT shall provide schedule for the conduct of the courses based on the input from SSTPs.
- C-DIT shall oversee the admission program conducted by SSTPs and shall conduct periodic inspections to ensure that the SSTPs have the sufficient infrastructure and other facilities for the smooth conduct of the programs.
- C-DIT shall conduct examinations for the courses as per schedule prepared in consultation with SSTPs and issue certificates to students who have successfully completed the course.
- C-DIT shall fix the share of revenue from the course after consultation with the SSTPs. The revenue sharing ratio may be different for different courses depending on various parameters.

7.0 To start with, C-DIT training focus will be initially on the following sectors

- Information Technology & Enabled Services
- Media Communication including Digital Media Production/Video Editing/Videography/Non-linear Editing/Digital Still Photography
- AVGC - XR
- Green Technology (Solar)
- E-Commerce and Logistics
- Digital Marketing

8.0 Eligibility Criteria for Sector Synergy Training Partner (SSTP)

<<Refer Appendix I - Details of Eligibility Criteria >>

9.0 Selection of Sector Synergy Training Partner and Evaluation Criteria

<<Refer Appendix II - Details of Terms of Reference >>

10.0 Submission of EoI Proposals

Interested agencies fulfilling the eligibility conditions may submit their detailed proposal to The Registrar, C-DIT on or before **20th May 2024, 05:00pm**. The proposal should carry all relevant details and supporting documents required as per Appendix I and II, Annexures I, II and III given in the EOI. A Demand Draft of Rs.5,900/- (Rs.5,000/- plus 18% GST) drawn in favour of The Registrar, C-DIT against processing fees shall also be submitted, which is not refundable. The EOI document should contain the following.

- a) Covering Letter with relevant documents as per Annexure I
- b) Organisation details along with supporting documents based on Annexure-II
- c) Affidavit for not being blacklisted / disqualified based on Annexure-III
- d) Documents supporting Eligibility criteria based on Appendix I
- e) Concept Note with detailed proposal in accordance with the Terms of References given in Appendix II

EOIs will be shortlisted sector-wise, and evaluations will be conducted accordingly. Therefore, if the entity is submitting EOI for more than one sector, sector-specific documents should be submitted separately.

The EOI addressed to The Registrar, Centre for Development of Imaging Technology (C-DIT), Chithranjali Hills, Thiruvallom. P.O., Thiruvananthapuram-695 027 must be delivered so as to reach the office on or before the closing date in a sealed envelope superscribing "EOI for selection as <<sector name>> Sector Synergy Training Partner (SSTP) of C-DIT". The Proposals received after the due date and time will not be considered.

Furthermore, C-DIT holds the right, without any obligation or liability, to accept or reject any or all of the proposals received in response to the EOI at any point during the process. C-DIT may also choose to cancel or modify the process, or any part of it, or alter any of the terms and conditions at any time, without the need to provide any reason whatsoever. The decision made by C-DIT will be conclusive and are binding upon all parties involved.

The prospective participants may visit the website of C-DIT (www.cdit.org) to see if any, Addendum / Corrigendum was issued prior to the closing date.

11.0 Schedule for submission of documents

Date of commencement for submission of EOI	18 th April 2024
Receipt of queries	30 th April 2024 E-mail your queries to tet@cdit.org Contact person: Ms.Resmi Chandran.R Head of Department, Technology Extension Division, C-DIT Mobile: 9746070178
Pre-Proposal conference (Time & Link to be provided later)	10 th May 2024
Closing Date and Time of receipts of Proposal	20 th May 2024, 05:00pm IST
Mode of submission	Hard copy document, duly signed and serial numbered
Place of Submission of Proposal	The Registrar Centre for Development of Imaging Technology (C-DIT) Chithranjali Hills, Thiruvallom. P.O., Thiruvananthapuram (District) Kerala (State) - 695 027 , India Phone: 0471-2380910, 2380912 Web: www.cdit.org
Presentation by shortlisted applicants	Date, Time and Venue will be intimated through email
Announcement of empanelled SSTPs	Will be intimated later on after detail scrutiny of proposal.
Validity of the Proposal	The proposal will be valid for a period of 180 days from the last date of submission of EoI.

The expense for preparation of EoI documents or visit for presentations should be borne by the participants. It is important to note that the agency has to provide supporting documents for credentials claimed. C-DIT will not assume responsibility for any delays in submission of proposal caused by any reason. Therefore, entities are strongly advised to submit their complete proposals well in advance to avoid any unforeseen issues.

Registrar, C-DIT

APPENDIX - I
ELIGIBILITY CRITERIA

The eligibility criteria for the entities willing to submit the Proposal under this EOI is as follows:

- ❖ The applicant organization should be one among the Sole proprietorship, Partnership, Trust, Society, or a Company or such Registered entity operating within India.
- ❖ It is crucial for the organization to possess an office in Kerala state, or willing to setup their regional office in Thiruvananthapuram / Ernakulam within a month of selection as SSTP.
- ❖ Organizations with prior experience in the sectors mentioned in the EOI document, especially in training and capacity building will be preferred.

Heads	Parameters	Relevant Documents
Legal status	The applicant must be incorporated and registered in India, under Companies Act/ Societies Act/ Indian Partnership Act/ Proprietorship / Indian Trusts Act. Applicant should hold a valid Permanent Account Number (PAN) and Goods and Services Tax (GST) registration.	<ul style="list-style-type: none"> i. Certificate of Incorporation/ partnership deed ii. Memorandum of Association and Articles of Association/ constitutional documents of the entity iii. PAN, TAN, and GST registration number.
Credibility	Applicant should not have been disqualified or blacklisted by any Government body/ Public Sector Undertaking/ autonomous bodies or any other regulatory body under the central/state government.	Declaration by the Applicant as per Annexure III.
Prior experience	Applicant should have minimum one years' experience of working in capacity building, Education and Training domains in public / private sectors.	Adequate documentary proof to be submitted by the Applicant as evidence for their experience, if any.

APPENDIX - II

TERMS OF REFERENCE

1. C-DIT is accepting expression of interests, along with relevant documents, from those entities interested in delivering skill development trainings. We are specifically looking for entities with experience in the training domains and possessing sectoral expertise in the sectors mentioned in the EOI document. Interested parties can submit EoI for one or more sectors. If the entity is submitting EOI for more than one sector, sector-specific documents should be submitted separately. The EoI can be submitted either by a single entity or a consortium. The EoI Proposal shall be submitted on or before the specified closing date and time.
2. During the selection process for empanelment under this EOI, it is the responsibility of the Applicants to inform C-DIT of any material change, whether internal or external, that may impact their ability to fulfill their obligations under this EOI. C-DIT reserves the right to establish the veracity of any documents submitted by the applicant with their customers and also reserves the right to keep any applicant out of the zone of consideration without specifying any reason. C-DIT possess the discretion to visit the applicants' sites during the evaluation of the EOI to better appreciate the capabilities of the Organizations. C-DIT reserves the right to ask for any additional credentials / information from the applicant during the evaluation as it deems fit.
3. The applicant's proposal should highlight their past experience in the Sectors and providing industry-led trainings and placements. Additionally, the proposal must demonstrate the applicant's experience in working with one or more of the sectors selected by C-DIT, namely IT/ ITES, Media Communication, AVGC - XR, Green Technology (Solar), Digital Marketing and e- Commerce & Logistics.
4. The applicant must outline their approach and methodology towards achieving the objectives in collaboration with C-DIT meeting the targets assigned.
5. In the event that an empaneled Applicant fails to meet the mutually agreed targets for two consecutive quarters, C-DIT reserves the right (though not the obligation) to empanel other entities based on the proposals submitted by other Applicants.
6. All proposals must be submitted in accordance with the guidelines provided by C-DIT. An Applicant may be selected as a Sector Synergy Training Partner (SSTP) for multiple sectors based on the Proposal they have submitted.

7. Selection criteria:

An expert committee constituted by C-DIT will review the proposal submitted by the entity and proceed for shortlisting. The submitted EOIs will be shortlisted sector-wise and evaluation will be done.

The selection process will occur in two stages. In the initial stage, entities will be shortlisted sector-wise based on the evaluation of the Company Profile and Concept Note submitted. Subsequently, a second sector-wise shortlisting will be done after a presentation of the concept note/proposal before the selection panel constituted by C-DIT.

The criteria and parameters for evaluation are given below. Documentary evidence to support each parameter that are claimed, should be submitted along with the EOI. The applicant must score at least 50% marks in each of the parameters mentioned below.

SI No	Criteria	Evaluation (Out of 200 marks)
1	Experience in the relevant industry / sector training domains	Maximum marks - 15 <ul style="list-style-type: none">• 1 - 2 years = 5• 3 - 5 years = 10• > 5 years = 15
2	Experience in delivering training programs (offline / online / hybrid courses) through diverse channels.	Maximum marks - 20 <ul style="list-style-type: none">• 1000 - 5000 candidates trained = 5• 5001 - 7500 candidates trained = 10• 7501 - 10,000 candidates trained = 15• >10,000 candidates trained = 20
3	Experience in delivering training through online platforms	Maximum marks - 15 <ul style="list-style-type: none">• 100 - 500 candidates trained = 5• 501 - 1000 candidates trained = 10• >1000 candidates trained = 15
4	Experience in collaboration with Universities / Government recognised institutions	Maximum marks (a+b) - 30 a) Years of collaboration (Maximum marks - 15): <ul style="list-style-type: none">• 1 - 2 years = 5

		<ul style="list-style-type: none"> • 3 - 5 years =10 • > 5 years = 15 <p>b) Number of entities collaborated with (Maximum marks - 15):</p> <ul style="list-style-type: none"> • 1 - 2 entities = 5 • 3 - 5 entities =10 • > 5 entities = 15
5	Assessment of Subject matter experts / Industry Professionals.	<p>Maximum marks - 20 (max. 4 marks for each parameter):</p> <p>Resume of the individual expert is mandatory. Assessment will be done on scrutiny of these resume. Following parameters will be taken into account for scrutiny and evaluation.</p> <ol style="list-style-type: none"> 1) Specialization and experience level of experts 2) Reputation and Credibility of experts 3) Alignment of expertism with the requirements 4) Access and Availability of experts 5) Ability of entities to pool the expertise through collaboration or partnerships
6	Assessment of Infrastructure	<p>Maximum marks - 20 (max. 4 marks for each parameter):</p> <ol style="list-style-type: none"> 1) Availability of Physical Space 2) Availability and quality of Technology and Audio-Visual Equipment 3) IT Infrastructure and Support 4) Accessibility of the training facility 5) Safety and Comfort
7	Approach and Methodology (Presentation shall be done covering the points mentioned under the Roles,	<p>Maximum marks - 80 (max.10 marks for each parameter)</p> <ol style="list-style-type: none"> 1) Course Development, Alignment

	Responsibilities and Obligations of SSTPs.)	and Program delivery 2) Faculty Engagement and Development 3) Curriculum Alignment and Continuous Improvement 4) Approach for mobilization of students 5) Placement Support and Soft Skills Training 6) Aptitude and Skill Test Program Implementation 7) Industry Collaboration and Networking 8) Revenue sharing models
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8. The SSTP will be responsible for working exclusively within a specific sector. Their main tasks will include identifying industry needs, developing course content, onboarding subject matter experts, industry experts, and renowned institutions within the country. Additionally, they will be responsible for providing placement and apprenticeship / internship opportunities to the candidates. It is important to note that one SSTP may be assigned one or more sectors, and multiple SSTPs may be chosen for one sector based on their proposals. C-DIT retains the right to select the most suitable SSTP from the pool of qualified applicants.

9. Upon selection, the applicant will be required to sign an MoU/Agreement with C-DIT regarding their inclusion in the list. The final contract will be provided to the applicant upon their selection. Only those applicants who sign the agreement within 15 days of being notified of their selection will be considered as " Sector Synergy Training Partner (SSTP)" of C-DIT.

10. **Obligations of SSTP :**

The SSTP shall support C-DIT in the following areas:

i) Industry Inputs:

- The SSTP will conduct thorough secondary research on the assigned sector to gain a comprehensive understanding of the industry's needs. This research will encompass identifying the skills and job roles currently in high demand, as well as providing a forward-looking perspective on emerging skills, job roles, technological advancements, and hiring trends.
- In addition to secondary research, the SSTP will engage in industry consultations through personal interviews, round table conclaves, and other means to validate the findings from the secondary research.
- Based on the insights gathered from both the secondary research and industry consultations, the SSTP will prepare and submit sectoral reports. These reports will encompass the industry's demands, skill requirements, estimated job opportunities, and high-demand job roles. By incorporating inputs from both the secondary research and consultations, these reports will serve as a foundation for determining the areas that require intervention.
- Furthermore, the SSTP will actively source job opportunities from the industry for the candidates who have undergone training, ensuring a direct link between the skills acquired and the employment opportunities available in the industry – both at national and international levels.

ii) Content Creation:

The identified areas and topics will be validated through consultations with the C-DIT Academic Council. Once successfully validated and agreed upon, the content for the overall course or program will be created by the Empaneled Partners with the approval of the C-DIT.

iii) Program Delivery:

- The SSTP will actively assist in the selection of candidates for the programs.
- The delivery of program content will be facilitated by highly skilled faculty members through various modes. The SSTP will be responsible for onboarding these specialized instructors. Additionally, industry experts may also be brought in by the SSTP to deliver specific topics.
- The SSTP will collaborate with C-DIT to design the assessment scheme for

the courses offered and the assessments will be conducted either by C-DIT or the SSTP itself under the control of C-DIT.

11. C-DIT and the SSTP will mutually agree on the revenue share generated from the collaboration for the delivery of the programmes. Revenue sharing models may be expressed in the proposal submitted.
12. C-DIT will notify the selected applicant in writing or e-mail that the applicant has been selected. The applicant shall acknowledge in writing to C-DIT, the acceptance of the selection. An MoU will be signed between the selected Organization and the C-DIT based on the Scope of Work. If the selected agency desert or deviate from the programme after the signing of the MoU, a quantum of fine will have to be paid.
13. Monitoring: C-DIT will regularly evaluate the performance of the SSTP based on agreed implementation milestones on a quarterly-yearly basis. The SSTP must achieve at least 75% of the agreed targets/milestones for each respective quarter-year. If an SSTP fails to meet the projected performance in the first two consecutive quarters-years, a caution notice will be issued to improve their performance in the following quarter-year. If the SSTP continues to underperform without a valid explanation for two additional quarter years, C-DIT may, at its discretion, discontinue/terminate the empanelment of that partner and/or appoint another entity as an additional Sector Synergy Training Partner/s for the specific sector and/or territory. For the appointment of an additional Sector Synergy Training Partner, C-DIT may select from among the applicants who respond to this EOI. Selection of SSTP shall not be a one-time affair. C-DIT shall include new SSTPs based on the dynamics of requirements.

ANNEXURE-I

FORMAT FOR APPLICATION

(ON THE LETTERHEAD OF THE COMPANY/AGENCY)

Date:

Ref.:

To,

The Registrar
Centre for Development of Imaging Technology (C-DIT)
Chithranjali Hills,
Thiruvallom. P.O.,
Thiruvananthapuram (District)
Kerala (State) - 695 027, India
Phone: 0471-2380910, 2380912.
Web: www.cdit.org

**Subject: Expression of Interest (EOI) for selection as <<Sector Name>>
Sector Synergy Training Partner of C-DIT (C-DIT's SSTP)**

Dear Sir,

We _____ (Name of Company/Agency) having
CIN/Registration no. _____ and registered office at _____ hereby give our EOI
to become <<Sector Name>> Sector Synergy Training Partner of C-DIT ("C-DIT's
SSTP").

We hereby submit the following information along with supporting documents-

General Information:

1. Name of Firm/ Company:
2. Registered Office Address:
3. CIN / Registration No. & Date :
4. PAN :
5. GST :
6. Name of Proprietor / Managing Partner / Director/ Authorised Signatory:
7. Name, designation, contact no. and email id of authorized signatory :
8. Name, designation, address, contact no. and email id of single point contact officer :

We hereby confirm that the information furnished in this EOI is true, correct and complete to our knowledge and belief. We understand that if the information furnished is found false at any stage, our proposals/MoU/Agreements will be rejected /cancelled at the sole discretion of C-DIT.

For and on behalf of _____

Name:

Designation:

*Encl.:

1. Concept Note with Detailed proposal
2. Demand Draft No..... dated of Rs.5,900/- (incl GST) drawn in favour of the Registrar, C-DIT
3. Authorisation to sign on behalf of the company / agency with Office seal
4. _____
5. _____

*Please refer to the list below for list of attachments.

List of Documents for various Organization Types

- 1. For Private / Public Limited Company/ LLC /One Person Company registered under the Companies Act, 1956/ 2013.**
 - Incorporation Certificate.
 - Shop Act license
 - Letter of Authority signed by all the Directors to the Director who is signing or the Board Resolution
 - GST Registration
 - PAN

- 2. For Private Trust / Public Trust registered under the Bombay Public Trust Act, 1950.**
 - Registration Certificate.
 - Shop Act license
 - PAN
 - Letter of Authority signed by all the Trustees to the Trustee who is signing or the Board Resolution

- 3. Co-operative Society registered under the Co-operative Societies Act 1960**
 - Registration Certificate
 - Shop Act license
 - PAN
 - Letter of Authority signed by all the Members to the Member who is signing or the Board Resolution

- 4. Limited Liability Partnership (LLP) registered under Limited Liability Partnership Act, 2008/ Partnership Firm registered under the Partnership Act, 1932.**
 - Incorporation/Registration Certificate.
 - Shop Act license
 - Letter of Authority signed by all the Partners to the Partner who is signing or the Board Resolution
 - GST Registration
 - PAN

- 5. Sole Proprietor**
 - Registration Certificate
 - Shop Act license
 - PAN
 - GST Registration

ANNEXURE - II

PART A - ORGANIZATION DETAILS

[On the letter head of the Entity]

C-DIT EoI Ref No:dated

Name of the Entity	
Date of Registration / Incorporation of Entity (DD/MM/YY):	
Place of Registration / Incorporation:	
PAN Card No. <i>(Copy of PAN card to be attached)</i>	
TAN <i>(Copy of TAN card to be attached)</i>	
GSTIN <i>(Copy of GST certificate to be attached)</i>	
Registered Address	
Turnover of past 5 years	2022-23 - INR 2021- 22- INR 2020- 21 -INR 2019-20 - INR 2018-19 - INR
Telephone:	
Website:	
Office Email id	
Concerned Officials' Name and Designation	
Mobile No:	
Email ID:	

Place:

Date:

(Office Seal)

Authorised Signatory:

Name and Designation:

PART B - EXPERIENCE DETAILS

Details of work done in the Training domain: (Details must include the following)

Sl No.

Financial Year

Name of Institution/Corporates/Industry

Course / Programme Title

Industry / Sector

Type of Association

Major Deliverables of the Association

Key Achievements

Number of candidates trained

Number of Candidates certified

Reference Persons: (Name, Designation & Contact Number / Email Id)

Place:

Date:

Authorised Signatory:

Name and Designation:

(Office Seal)

Annexure - III

UNDERTAKING

[on the Letter Head of the Applicant]

C-DIT EoI Ref No:dated

Declaration

To whomsoever it may concern

I/We hereby solemnly take oath that I/We am/are authorized signatory and hereby declare that I / Our firm/ Agency/ Institute/Company/Organization do not face any sanction or any pending disciplinary action from any authority against our myself/ firm / Company /Organization or partners.

Further, it is also certified that our firm including our affiliates have not been disqualified or blacklisted by any Government Agency/Public Sector Undertaking/ Autonomous Bodies of Government/ any other regulatory body for breach of applicable laws or violation of regulatory provisions or breach of agreement.

In case of any change in this declaration subsequent to its issue, we undertake to promptly notify the same to C-DIT within 15 days of receiving of intimation of such charge.

Place:

Date:

Authorised Signatory:

Name and Designation:

(Office Seal)