



Centre for Development of Imaging Technology (C-DIT)  
Chithranjali Hills, Thiruvallom, Tvpm-695 027  
Phone: 2380910/ 912/ 895 Fax: 2380681

Tender

Extract of Public Notice:



Centre for Development of Imaging Technology (C-DIT)  
Chithranjali Hills, Thiruvallom, Tvpm-695 027  
Phone: 2380910/ 912/ 895 Fax: 2380681

**TENDER NOTICE**

**No. C-DIT/3/GNL/10/T 282 Dated 3.4.10**

C-DIT invites sealed competitive bids for the supply of PC's, CPU's, Monitors, N-Computing Devices, Thumb Scanners & Components, EPABX System, Photostat Machine & Blank Video Cassettes. Full details are given in our Website: [www.cdit.org](http://www.cdit.org). Last date for receipt of sealed tenders along with EMD @ 2% of the quoted value is 17.4.10 at 12 Noon. The tenders will be opened at 12.30PM, same day.

**Sd/ REGISTRAR**

**Tender Number : C-DIT/3/GNL/10/T 282 Dated 3.4.10**

Terms & Conditions and detailed specifications:

**Scope of work:** Supply of PC's, CPU's, Monitors, N-Computing Devices, Computer components, Blank Video Cassettes, EPABX System at Site.

**Delivery Time:** The delivery should be completed within 2 weeks

**Technical Specification:**

Sl.No.1	KSSM Project	
Item	Item Description	Reqd.Qty
<b>CPU</b>	Intel Quad Core 2 GHz or higher, 2 GB RAM, 500 GB SATA HDD, DVD Writer (Samsung/Sony), inbuilt LAN	10 Nos
<b>N-Computing Device</b>	Desktop Virtualization kit x 350 includes PCI Card Access Device	20 Nos 60 Nos
<b>Monitor</b>	15.6" /17.1" (optional)LCD/TFT	70 Nos
<b>Optical Mouse</b>	Logitech/ Microsoft preferable	70 Nos
<b>Key board</b>	Logitech/ Microsoft preferable	70 Nos
<b>Network Cable</b>		
<b>Thumb Scanner</b>	branded	10 Nos
Sl.No.2		
Main	<p><b>Supply &amp; Installation of EPABX (Buy back price)</b></p> <p>Digital ISDN with caller ID, to connect 6 P&amp;T Lines, 60 extensions expandable, having built in digital voice modules, conference facility, External music port, public address system port, RS 232 Communication ports, Digital in put port (for sensors), Digital output port (for Control), Software for report generation of outgoing, incoming (including missed calls &amp; intercom calls), VOIP, PRI &amp; GSM supporting platform with 30 mts battery back up</p> <p>(price of existing BPL EPABX-INDX 250 including charger, batteries installed at C-DIT Main Campus to be quoted separately and the net price should be quoted )</p> <p>Rate should be quoted inclusive of VAT &amp; Installation, commissioning Warranty should be 1 year, AMC rate after warranty period should be mentioned (Supply &amp; installation at C-DIT Main Campus, Tvpm)</p>	1 No
Sl.No.3	Blank Video Cassettes (Approx. qty per year is noted against each)	
(1)	<b>BCT-30MA</b> -Betacam 30 minutes	300 Nos
(2)	<b>BCT-60ML</b> -Betacam 60 minutes	100 Nos
(3)	<b>BCT-90ML</b> - Betacam 90 minutes	25-50 Nos
(4)	<p><b>DVCAM</b></p> <p>DVCAM 32 minutes</p> <p>DVCAM 40 minutes</p> <p>DVCAM 64 minutes</p>	<p>500 Nos</p> <p>300 Nos</p> <p>300 Nos</p>

(5)	DVCAM 94 minutes DVCAM 124minutes DVCAM 184 minutes DVCAM Cleaning Cassettes-PDV 12CL DVCAM Cleaning Cassettes-PDVM 12CL  <b>Mini DV Cassettes</b>	50-100 Nos 300 Nos 250 Nos  2000 Nos
(6)	DIGITAL BETACAM BCT-D 32- Beta 32 minutes BCT-D 64L-Beta 64 minutes BCT-D94L- Beta 94 minutes BCT-D124L-Beta 124 minutes (Supply at Tvpm. Some times at kochi & Kannur)	
(7)-CD's & VCD's	<b>CD's &amp; DVD's</b>  CD with case CD without pack 100 CD pack with case DVD with case DVD 100 pack without case DVD without case	
	<p>* Supplier should ensure Original hologram and import sticker on supplied cassettes</p> <p>* Tenderer should attach Authorisation letter from Manufactures (except for item-5 &amp; 7)</p> <p>* The chosen supplier may have to enter in to a rate contract with C-DIT to be valid for 1 year period, to ensure smooth &amp; uninterrupted supply throughout the year as per requirement (supply mainly at Tvpm, may have to supply at C-DIT Regional Centres at Kochi &amp; Kannur)</p>	
Sl.No.4- VCD	<b>Desktop PC</b> Core 2 Duo processor, Intel motherboard 3 IPR, 2GB DDR RAM, 500GB HDD, DVD Writer, ATX Cabinet, 18.5" TFT Monitor, Key board & Mouse (Microsoft), Creative 2.1 Speakers (Supply at Tvpm)	2 Nos
Sl.No.5- VCD/ EI&NM	<b>Laptop:</b> Intel Core 2 Duo @ 2.1 GHz Processor, 2 GB DDR2 Memory, 320GB SATA HDD, 8xDVD Re Writer, 14.1" TFT Display, MS Windows 7 Home Basic OEM, , Integrated Graphics Media Accelarator, card reader, USB Ports, VGA Port, Audio Port, Web Cam, Blue tooth, WLAN, 6 Cell Li-ion Battery, Carry case, 1 yr Warranty (Supply at Tvpm) Preferable: Compaq/HP/ Lenovo/ Dell	1-2 Nos

SI.No.6 SET	<b>Digital Copier with Printer (A3 size)</b> Minimum copying Speed-(cpm) 15/15, paper size-(original/image)A3/A3, RAM (MB):16, Paper handling-By pass tray (minimum 50 sheets)/ Input tray (250 sheets)/ output tray-250 sheets, copy: 600x600 dpi resolution, copy features- Reduce/enlarge/lighten, darken, auto fit- Print (600x600 dpi resolution, connectivity: USB 2.0, Scan feature with 600x600 dpi resolution, sorting facility, Category: Simplex  (Supply at C-DIT, Tvpm)	1 No
SI.No.7 SET-ML	<b>Desktop PC</b> Intel Core 2Duo 2.8 GHz, Intel Chipset Motherboard, 2GB DDR2 RAM, 250GB SATA HDD (7200rpm), DVD R/W, Optical Mouse & key board, Integrated Graphics &17" TFT Monitor, 10/100Mbps Integrated LAN, Pre loaded OS- Windows Vista/Windows 7(Business), 3yr Onsite Warranty Optional price: Above with 1 GB RAM	3 Nos

#### Terms & Conditions

1. **EMD @ 2%** of the quoted price should accompany the price offer, in the form of Bank Guarantee (Format given below as Annexure-1))/ Demand Draft/ Bankers Cheque favouring Registrar, C-DIT payable at Thiruvananthapuram and should be valid for minimum 1 year period. The EMD of unsuccessful tenderers will be returned as soon as the formalities are completed after award, and the EMD of the successful tenderer will be released when the successful tenderer has executed an agreement (as in Annexure-iii) and as soon as the work is completed. The EMD/BG submitted by all tenderers are liable to be forfeited in case the tenderer withdraws his tender or enhances the prices during the validity period. If the tenderer is eligible for exemption from submission of EMD, he shall produce exemption certificate from relevant authorities at the time of bid opening. **(Those having valid SSI Registration & those quoting for item 5 & 7 of SI.No.3 will be exempted from submission of EMD).**

2. **Security Deposit:** In the case of equipments, The successful tenderer has to submit SD equivalent to 5% of the order value to be valid for minimum 6 months to 1 year in the form of DD/ Bankers Cheque of a Nationalised bank or Bank Guarantee in the format in annexure favouring Registrar, C-DIT within 7 days of receipt of confirmed order. **Deviation in Delivery Schedule:** Any deviation in agreed delivery schedule will attract penalty as per C-DIT's Procurement Policy. If the delivery at site is not made within the scheduled dates, liquidated damages, not penalty amounting to ½ % of contract

value shall be levied from the supplier per week of delay or part thereof for delay up to 15 days from the scheduled date of supply subject to a maximum of 5% of contract value. Further in case of delays beyond a grace period of 15 days, C-DIT reserves the right to cancel the order without further notice 3. **Authority:** The authority for the acceptance of the tenders rests exclusively with the C-DIT. The C-DIT does not undertake to accept the lowest or any particular tender or to assign any reason whatsoever for the rejection of any tender. 4. **Payment terms:** The following terms of payment shall be applicable for the contract -100 % payment within 15 days time after successful completion of work 5. **Default in execution schedule:** In case the Contractor fails to complete the work within the time provided for, or the contractor commits any breach of the contract, it shall be lawful for the society to cancel the contract at the risk and cost of the contractor. 8. **Other conditions:** a) The contractor shall undertake to supply/ use materials according to the relevant national/ international standards/specifications. No representation of enhancement of rates once accepted will be considered. b). The price quoted should be valid for minimum 3 months time, from the date of receipt of initial confirmed order. c). Any deviation in the specifications in comparison with the requirement should be clearly brought to the notice of C-DIT. g). **Warranty:** Minimum 1 year warranty should be offered for Laptop and 3 years for PC's.

Sd/ REGISTRAR, C-DIT  
Dated 3.4.2010

Annexures:

ANNEXURE I  
PROFORMA FOR BANK GUARANTEE IN LIEU OF EARNEST MONEY DEPOSIT  
(To be stamped in accordance with Stamp Act)

Bank Guarantee No. ....

Date : .....

Ref :-

To

Centre for Development of Imaging Technology  
Chitranjali Hills  
Thiruvallom, Thiruvananthapuram – 695 027 (India)

Dear Sirs,

WHEREAS in response to your Tender Notification No. .... due on .....\* ..... M/s ..... having its registered office at ..... (hereinafter called "Tenderer") wish to participate in said tender for ..... as specified AND

WHEREAS an irrevocable bank guarantee in lieu of cash deposit for an amount of ..... valid for .....\*\*\* ..... days from ..... is required to be submitted by the Tenderer as a condition precedent for participation in the said tender, which amount is liable to be forfeited on the happening of any contingencies mentioned in the Tender documents.

We, the ..... at ..... having our Head Office at ..... (hereinafter referred to as "the Bank") do hereby undertake to pay immediately on demand to the Centre for Development of Imaging Technology, Chitranjali Hills, Thiruvallom, Thiruvananthapuram - 27 (hereinafter called C-DIT) an amount of Rs. .... (on words and figures) without any reservation, protest, demur and recourse. Any such demand made by C-DIT shall be binding on us irrespective any dispute or difference raised by the Tenderer.

This guarantee shall be irrevocable and shall remain valid upto .....<sup>\*\*\*</sup>..... If any further extension is remitted the same shall be extended to such required period (not exceeding one year) on receiving instructions from M/s. .... On whose behalf this guarantee is issued.

In witness whereof the Bank, through its authorised Officer, has set its hand and stamp on this ..... Day of ..... Month 200 ..... at .....

WITNESS  
.....

(Signature)  
(Name)

(Signature)  
.....

Designation with  
Bank stamp

(Name)  
No :  
.....

Power of Attorney  
Date

(Official Address)

Notes :- The stamp paper is to be purchased in the name of  
Executing Bank  
\* This date shall be due date of tender opening  
\*\* The amount shall be 2% of the bid price  
\*\*\* The validity date shall be 210 days from the due date of bid  
opening

ANNEXURE – II  
PROFORMA FOR PERFORMANCE GUARANTEE  
(To be stamped in accordance with Stamp Act)

Bank Guarantee No. ....

Date : .....

Ref .....

To

Centre for Development of Imaging Technology  
Chitranjali Hills  
Thiruvallom, Trivandrum 695 027

Dear Sirs,

In consideration of Cetnre for Development of Imaging Technology  
(herein after referred to as C-DIT, which expression shall unless repugnant  
to the context or meaning thereof include its successors, administrators  
and assigns) having awarded to M/s.

..... with its Registered / Head  
Office at ..... (herein after referred to as the  
"Contractor" /which expression shall unless repugnant to the context or  
meaning thereof, include its successors, administrators, executors and  
assigns), a contract by issue of C-DIT's letter of intent/Purchase Order No.

..... dated .....

and the same having been unequivocally accepted by the Contractor  
resulting in a contract, bearing ref. No. ....

dated ..... Valued at.. for

..... and the contractor

having agreed to provide a contract performance Guarantee for the

faithful performance of the entire contract in lieu of Cash/Security Deposit equivalent to 5% (five percent) of the said value of the Contract to C-DIT.

We the Bank (Name & Address) .....  
having our Head Office at ..... (hereinafter referred to as the "Bank", which expression shall, unless repugnant to the context or meaning thereof, include its s, administrators, executors and assigns) do hereby guarantee and undertake to pay the C-DIT, on demand any and all moneys payable by the Contractor to the extent of ..... as aforesaid at any time upto .....\*\* ..... (days/month/year) without any demur, reservation, contest, recourse or protest and/or without any reference to the contractor. Any such demand made by the C-DIT on the Bank shall be conclusive and binding notwithstanding any difference between the C-DIT and the Contractor or any dispute pending before any Court, Tribunal, Arbitrator or any other authority. The Bank undertakes not to revoke this guarantee during its currency without previous consent of the C-DIT and further agrees that the guarantee herein contained shall continue to be enforceable till the C-DIT discharges this guarantee.

The C-DIT shall have the fullest liberty without affecting in any way the liability of the Bank under this guarantee, from time to time, to extend the time for performance on the contract by the contractor. The C-DIT shall have the fullest liberty, without affecting this guarantee, to postpone from time to time the exercise of any powers vested in them or of any right which they might have against the Contractor and to exercise the same at any time in any-manner, and either to enforce or forbear to enforce any covenants, contained or implied, in the contract between the C-DIT and the Contractor or any other course or remedy or security available to the owner. The bank shall not be released of its obligations under these presents by any exercise by the C-DIT of its liberty with reference to the matters aforesaid or any of them or by reason of any other act or forbearance or other acts of omission or commission on the part of the C-DIT or any other matter or thing whatsoever which under law would, but for this provision have the effect of relieving the Bank.

The Bank also agrees that the C-DIT at its option shall be entitled to enforce this guarantee against the Bank as a Principal debtor in the first instance without proceeding against the Contractor and notwithstanding

any security or other guarantee that the C-DIT may have in relation to the contractor's liabilities.

Notwithstanding anything contained herein above our liability under this guarantee is restricted to ..... and it shall remain in force up to and including.. and shall be extended from time to time for such period (not exceeding one year) as may be desired by M/s. .... on whose behalf this guarantee has been given :

Dated this ..... day of ..... 200 -  
..... at .....

(Signature) .....  
(Banker's Rubber Stamp)

WITNESS

(Signature).  
(Name).

(Name) ..... (Designation with Bank stamp)

(Official Address) ..... Attorney as per power of  
..... Attorney No.  
.....

Date .....

Notes:

The Stamp papers of appropriate value shall be purchased in the name of Guarantee issuing Bank.

\*\*The date will be the expiry date of the guarantee period as specified in the Contract.

ANNEXURE III  
PROFORMA OF "AGREEMENT"  
(To be executed on non-Judicial Stamp Paper)

This Agreement made this. day of ..... Two thousand and ..... Between Centre for Development of Imaging Technology, a Society, registered under the Travancore-Cochin Literary, Scientific and Charitable Societies Registration Act XII of 1955, having its registered Office at Chitranjali Hills, Thiruvallom, Trivandrum 695 027 (hereinafter referred to as "C-DIT" which expression shall include its administrators, successors, executors and assigns) of the one part and ..... a company/firm incorporated under the.. having its registered Office at ..... (hereinafter referred to as the "Contractor" or ..... "X" ..... (brief name of contracting Co.) ..... (which expression shall include its administrators, successors, executors and permitted assigns) of the other part.

WHEREAS C-DIT has invited bids for ..... (briefly describe scope of ..... the ..... (work) as per its specification Ref. No. ....

AND WHEREAS..... "X" ..... had participated in the above referred bidding vide their proposal No. .... dated ..... and C-DIT accepted their aforesaid proposal and awarded the dated ..... and C-DIT accepted their aforesaid proposal and awarded the contract to. "X" ..... on terms and conditions contained in its letter of Indent/Purchase Order No. .... dated ..... And the documents referred to therein, which have been accepted by ..... "X" ..... resulting into a "Contract"

NOW THEREFORE THIS DEED WITNESSETH AS UNDER :-

Article 1.0 AWARD OF CONTRACT

C-DIT has awarded the contract to ..... "X" ..... for the work of ..... on the terms and conditions contained in its letter of Indent/Purchase Order No.

..... dated ..... and the documents referred to therein. The award has taken effect from. ....i.e. .... the date of issue of the aforesaid Letter. The terms & expressions used in this Agreement shall have the same meaning as are assigned to them in the "Contract Documents" referred to in the succeeding Article.

#### Article 2.0 CONTRACT DOCUMENTS

The Contract shall be performed strictly as per the terms and conditions stipulated herein and in the following documents attached herewith (hereinafter referred to as "Contract Documents").

#### Article 3.0 CONDITIONS & CONVENANTS

The scope of Contract, Consideration, Terms of payment, price Adjustment, Taxes wherever applicable, Insurance, liquidated Damages, performance, Guarantee and all other terms and conditions are contained in C-DIT's Purchase Order No. .... dated ..... read in conjunction with other aforesaid Contract documents. The Contract shall be only performed by the Contractor strictly and faithfully in accordance with the terms of the Agreement.

The scope of work shall also include supply and installation of all such items which are not specifically mentioned in the contract Documents, but which are needed for successful, efficient, safe & reliable operation of the equipment unless otherwise specifically excluded in the specifications under ""exclusions" or Purchase Order.

TIME SCHEDULE: Time is the essence of the contract and schedules shall be strictly adhered to. "X" shall perform the work in accordance with the agreed schedule as given in letter of Indent/Purchase Order.

The Contractor guarantees that the equipment package under the contract shall meet the ratings and performance parameters, as stipulated in the Technical Specifications (Volume II) and in the event of any deficiencies found in the requisite performance figures, the C-DIT may at its option reject the equipment package or alternatively accept it on the terms and conditions and subject to levy of the liquidated damages in terms of Contract Documents. The amount of liquidated damages so leviable shall be in accordance with the Contract Documents and without any limitation.

It is further agreed by the Contractor that the Contract performance Guarantee shall in no way be construed to limit or restrict the C-DIT's right to recover the damages/compensation due to short-fall in the equipment performance figures as stated in para 3.4 above or under any other clause of the Agreement. The amount of damages/Compensation shall be recoverable either by way of deduction from the contract price, contract performance guarantee and/or otherwise.

The Contract performance Guarantee furnished by the Contractor is irrevocable and un-conditional and the C-DIT shall have the powers to invoke it notwithstanding any dispute or difference between the C-DIT and the contractor pending before any court, tribunal, arbitrator or any other authority.

This Agreement constitutes full and complete understanding between the parties and terms of the presents. It shall supersede all prior correspondence to the extent of inconsistency of repugnancy to the terms and conditions contained in the Agreement. Any modification of the Agreement shall be effected only by a written instrument signed by the authorised representatives of both the parties.

#### Article 4.0 SETTLEMENTS OF DISPUTES

It is specifically agreed by and between the parties that all the differences or disputes arising out of the Agreement or touching the subject matter of the Agreement shall be decided by process of settlement & Arbitration as specified in clause.. and ..... of the conditions of the contract and the provisions of the Indian Arbitration Act, 1940 shall apply and Kerala Courts alone shall have exclusive jurisdiction over the same.

#### NOTICE OF DEFAULT

Notice of default given by either party to the other party under the Agreement shall be in writing and shall be deemed to have been duly and properly served upon the parties here to if delivered against acknowledgement or by telex or by registered mail with acknowledgement due addressed to the signatories at the addresses mentioned hereinabove.

IN WITNESS WHEREOF, the parties through their duly authorised representatives have executed these presents (execution where of has been approved by the competent authorities of both the parties) on the day, month and year first above mentioned at Trivandrum.

WITNESS

1. ....

2. ....

1. ....

2. ....

C-DIT

(Signature)  
(Name)

(Designation)  
(Seal)

(Contractors signature)  
(Designation)  
(Seal)