

CENTRE FOR DEVELOPMENT OF IMAGING TECHNOLOGY (C-DIT)

Chithranjali Hills, Thiruvallom, Thiruvananthapuram-27

Phone: 0471-2380910, 912 Fax: 0471- 2380681

24.11.2018

TENDER NOTICE FOR HIRING OF SPACE AND EQUIPMENT

Invite sealed quotation for the supply of the following on rental basis at Pathanamthitta for a period of maximum 6 months from December 2018.

Sl.no	Tender no	Description
1	C-DIT/DIGI/18-19/T074	Built up space with an area of 800-1200 sq-ft – on rental basis
2	C-DIT/DIGI/18-19/T076	Supply of 10 KVA UPS_on rental basis
3	C-DIT/DIGI/18-19/T077	Supply of Chairs and Tables (Plastic) on rental basis
4	C-DIT/DIGI/18-19/T078	Rate contract for Mini delivery Vehicle

Bidders should submit separate bids for each of the above tender items in sealed covers. The tender should bear the superscription “Tender for -(item description)” and should be addressed to The Registrar, Centre for Development of Imaging Technology (C-DIT), Chithranjali hills, Thiruvallam, Thiruvananthapuram 695027.

Intending tenderers may submit the tenders on their own papers by post/by hand. Last date for receipt of tenders is **07.12.2018 , 11.00 AM**. Late tenders will not be accepted. The tenders will be opened at **11.30 AM on the same day** in C-DIT office in the presence of the tenderers or their authorized representatives who may be present at that time. Details of the requirements and the conditions governing the supply can be downloaded from our website www.cdit.org

Thiruvananthapuram

24 .11.2018

Sd/-

REGISTRAR

Date: 24.11.18

SPECIFICATION

1. C-DIT/DIGI/18-19/T074

Built up space with an area of 800-1200 sq-ft (Providing on rental basis at Pathanamthitta Dist)

- Bidder shall quote Rate per Sq.ft per month
- 3 phase electricity connection
- Electric Power Sockets (Min 2 Nos of 15A power sockets and min 5 nos of normal power sockets) and fans to cover the whole area
- Water connection and Toilets
- Road frontage with Lorry access
- **Sufficient parking space to accommodate minimum one bus**
- Minimum period of requirement is six months

2. C-DIT/DIGI/18-19/T076

Hiring of UPS - 10 KVA UPS with 3 phase input and single phase output (at Pathanamthitta Dist)

- 10 KVA UPS with 3 phase input and single phase output with 1 hour back up – one number
OR
5 KVA UPS with single phase input and single phase output with 1 hour back up – 2 nos
- Minimum period of requirement is six months

3. C-DIT/DIGI/18-19/T077

Hiring of Plastic Chairs and tables for Rental basis at Pathanamthitta Dist

- (3'x2') – 30 nos each
- Bidder shall quote Rate per item per month
- Minimum period of requirement is six months

4.C-DIT/DIGI/18-19/T078

Providing Mini delivery Vehicle on monthly rental

- Mini Delivery vehicle to transport ledger books from various offices inside Pathanamthitta Dist.
- Bidder shall quote Rate per running KM with minimum charges for a trip hired
- Minimum period of requirement is six months

GENERAL TERMS AND CONDITIONS

1. This Tender are invited for the following on hired basis
 - a. Built up space with an area of 800-1200 sq-ft
 - b. Supply of 10 KVA UPS
 - c. Supply of Chairs and Tables (plastic) for rental basis
 - d. Rate contract for Mini delivery Vehicle
2. C-DIT reserves the right to cancel any or all tenders without assigning any reason whatsoever
3. The Tenderers are responsible for effecting supply to the entire satisfaction of the undersigned or his authorized representatives. In case any defect in the item supplied or provided is noticed, such item will be rejected at the risk and cost of the Supplier.
4. The undersigned does not bind himself to accept the lowest tender and reserve himself the rights of accepting the whole or any part of the tender and the tenderer shall be bound to supply the accepted item at the rates quoted.
5. CDIT reserves the right to split the quantity of the items to be supplied among one or more bidders, at its sole discretion.
6. The rate quoted by the Tenderer shall be inclusive of all applicable taxes, transportation charges, installation charges and unloading charges at site. Rates quoted by the tenderer shall be valid for a period of six months from the date of opening of the tender.

7. Delivery period shall be specifically indicated in the tender and strictly adhered to. The supply shall be arranged within 10 days on receipt of the firm order. Any delay in the delivery period after the supply order is placed may result in cancellation of the order.
8. The rate should be quoted for the unit shown in the list and tenders which do not indicate this essential information will not be considered.
9. There is no separate bid form. The supplier shall submit the price offers in their own paper
10. The rate quoted for material shall be final and no enhancement will be allowed under any circumstances.
11. If the tenderer furnishes wrong and/or misleading data, statement(s) etc. about technical acceptability of the goods and services offered by it, its tender will be liable to be ignored and rejected in addition to other remedies available to the purchaser in this regard.
12. Any dispute / differences between the parties arising out of and in connection with the contract shall be settled amicably by mutual negotiations. Unresolved disputes/ differences, if any, shall be settled by Arbitration and the arbitration proceedings shall be conducted at Thiruvananthapuram (India) in English language, under the Indian Arbitration and Conciliation Amendment Act, 2015. Unsettled disputes will be referred to courts and courts in Thiruvananthapuram/ Kerala will have exclusive jurisdiction over the same.

13. PAYMENT TERMS

The following terms of payment shall be applicable for the contract

- 100 % payment against monthly invoices submitted

1. Agreement: The Successful bidder within 7 days of getting confirmed purchase/ work order has to enter an agreement with C-DIT in Rs.200 worth non judicial stamp paper.
2. Authority: The authority for the acceptance of the tenders rests exclusively with C-DIT. C-DIT does not undertake to accept the lowest or any particular tender or to assign any reason whatsoever for the rejection of any tender.
3. **The last date for submission of tender is 07.11. 2018, 11.00 AM .The tender will be opened on the same day at 11.30 AM**
4. At any time prior to the deadline for submission of tenders, the C-DIT may, for any reason deemed fit by it, modify/amend the tender documents by issuing suitable amendment(s)/ corrigendum's to

it. Corrigendum to this tender shall be published in the site www.cdit.org. Prospective bidders are advised to regularly visit the website: www.cdit.org to keep track of corrigendum, if any.

5. In case of doubt:

If the bidder have any doubt on technical specifications or on terms & conditions stipulated above, please contact Smt. Deepa. N (HOD, Digitisation Department) Mobile Number: 9895788220

Sd/
REGISTRAR, C-DIT
Dated 24.11. 2018