

CENTRE FOR DEVELOPMENT OF IMAGING TECHNOLOGY (C-DIT)

Chitranjali Hills, Thiruvallam, Thiruvananthapuram-27
Phone: 0471-2380910, 912 Fax: 0471- 2380681

No. C-DIT/ESD-EVM/18-19/T013

Date: 28.05.2018

TENDER NOTICE

Annual Maintenance Contract for Air Conditioners

Sealed tenders are invited for the Annual Maintenance Contract for Air Conditioners in various offices of C-DIT in Thiruvananthapuram City for a period of one year. The envelopes containing the tender should bear the superscription ***“Tender for Annual Maintenance Contract for Air Conditioners”*** and should be addressed to The Registrar, Centre for Development of Imaging Technology (C-DIT), Chitranjali hills, Thiruvallam, Thiruvananthapuram 695027. Intending tenderers may submit the tenders on their own papers by post/hand. Last date for receipt of tenders is **07.06. 2018, 03.00 PM**. Late tenders will not be accepted. The tenders will be opened at **03.30 PM on 07.06. 2018** in C-DIT office in the presence of the tenderers or their authorized representatives who may be present at that time. Details of the requirements can be downloaded from our website www.cdit.org

Thiruvananthapuram
28.05.2018

Sd/-
REGISTRAR

CENTRE FOR DEVELOPMENT OF IMAGING TECHNOLOGY (C-DIT)

No. C-DIT/ESD/EVM/18-19/T013

Date: 28.05.2018

Tender for Annual Maintenance Contract for Air Conditioners

Scope of work:

The scope of work involves the maintenance of air conditioner system at various offices of C-DIT in Thiruvananthapuram city and shall cover the following

- a) Diagnose the faults and rectify the defects within 24 hours
- b) Repair / Replace of faulty parts etc of the air conditioners within 24 hours
- c) Carry out periodic preventive maintenance (once in three months)
- d) No spares, consumables or any other items will be supplied by C-DIT.

GENERAL TERMS AND CONDITIONS

1. The intending bidders are advised to visit the site and inspect the air conditions before submitting their bids

2. ELIGIBILITY CRITERIA OF TENDERER

To qualify for award of the work, the intending bidder must be Authorised/registered Service centre who can maintain the air conditioning system and supply spares under one year contract basis having experience in similar works for the 5 years. (Document evidence should be attached along with tender document)

3. The bidders will be responsible for routine inspection, checking and servicing of all units in every 3 months. Filters of air conditioners should also be cleaned regularly by contractor's service man/ mechanic. The service report shall be submitted to Head, Electrical and Maintenance Department.
4. The rate of comprehensive maintenance of air conditioners shall include the gas filling, repair of compressors and repair / replacement of motor repair / replacement of all minor and major parts except replacement of compressor.
5. AMC includes condenser/cooling coil cleaning, fan motor oil, checking fasteners (motor & screw), checking of electrical items etc apart from preventive maintenance service at fixed intervals.

6. Filters of air conditioners should also be cleaned regularly by air conditioner service man/ mechanic
7. The contractor shall be responsible for maintenance of Split AC units, ductable units and shall ensure working condition by placing the service of experienced technicians/mechanics throughout all working days and they will be bound to carry out the job of urgent nature even during odd hours and holidays, if so desired by C-DIT.
8. If the work of the contractor is found to be unsatisfactory, the job will be entrusted to any other firm/party at the risk and cost of the contractor.
9. The firm must possess the requisite registration with EPF/Work contract / Labour contract/ allied statutory authorities.
10. The undersigned does not bind himself to accept the lowest tender and reserve himself the rights of accepting the whole or any part of the tender and the bidder shall be bound to supply the accepted item at the rates quoted. C-DIT reserve the right to split the quantity of items to be supplied among one or more bidders, at the sole discretion
11. There is no separate bid form. The supplier shall submit the price offers in their own paper. The rate should be furnished as per the following format.

Sl. No.	Item Description	Qty	Rate without tax	Amount
1	8.5 TR Ductable split AC			
2	5.5 TR Ductable Split AC			
3	3 TR Split AC			
4	2 TR Split AC			
5	1.5 TR Split AC			
6	0.8 TR Split AC			
Total with out tax				
GST				
Total				

12. The rate quoted for work shall be firm and no enhancement will be allowed under any circumstances.
13. If the bidder furnishes wrong and/or misleading data, statement(s) etc. about technical acceptability of the goods and services offered by it, its tender will be liable to be ignored and rejected in addition to other remedies available to the purchaser in this regard.

14. Any dispute / differences between the parties arising out of and in connection with the contract shall be settled amicably by mutual negotiations. Unresolved disputes/ differences, if any, shall be settled by Arbitration and the arbitration proceedings shall be conducted at Thiruvananthapuram (India) in English language, under the Indian Arbitration and Conciliation Act(Amendment), 2015. Unsettled disputes will be referred to courts and courts in Thiruvananthapuram/ Kerala will have exclusive jurisdiction over the same.

15. C-DIT reserves the right to cancel any or all tenders without assigning any reasons whatsoever

16. EMD: Rs 5,000/- in the form of Demand Draft drawn in favour of Registrar, C-DIT, payable at Thiruvananthapuram.

17. Agreement: The Successful bidder within 7 days of getting confirmed work order has to enter an agreement with C-DIT in Rs.200 worth non judicial stamp paper

18. Authority: The authority for the acceptance of the tenders rests exclusively with the C-DIT. The C-DIT does not undertake to accept the lowest or any particular tender or to assign any reason whatsoever for the rejection of any tender.

19. The last date for submission of tender 07.06.2018 3.00 PM.

The tender will be opened on the same day at 3.30 PM

20. At any time prior to the deadline for submission of tenders, the C-DIT may, for any reason deemed fit by it, modify/amend the tender documents by issuing suitable amendment(s)/ corrigendum's to it. Corrigendum to this tender shall be published in the site www.cdit.org. Prospective bidders are advised to regularly visit the website: www.cdit.org to keep track of corrigendum, if any.

21. In case of doubt:

If the bidder has any doubt on technical specifications or on terms & conditions stipulated above, please contact Sri. A. P. Mukesh, Head, Electrical Maintenance Department in Mobile Number: 9895788334

Sd/
REGISTRAR, C-DIT
Dated 28.05.2018

PROFORMA OF "AGREEMENT"

(To be executed on non-Judicial Stamp Paper)

This Agreement made this. day of Two thousand and Between Centre for Development of Imaging Technology, a Society, registered under the Travancore-Cochin Literary, Scientific and Charitable Societies Registration Act XII of 1955, having its registered Office at Chitranjali Hills, Thiruvallom, Trivandrum 695 027 (hereinafter referred to as "C-DIT" which expression shall include its administrators, successors, executors and assigns) of the one part and a company/firm incorporated under the.. having its registered Office at (hereinafter referred to as the "Contractor" or "X" (brief name of contracting Co.) (which expression shall include its administrators, successors, executors and permitted assigns) of the other part.

WHEREAS C-DIT has invited bids for (briefly describe scope of the (work) as per its specification Ref. No.

AND WHEREAS..... "X" had participated in the above referred bidding vide their proposal No. dated and C-DIT accepted their aforesaid proposal and awarded the dated and C-DIT accepted their aforesaid proposal and awarded the contract to. "X" on terms and conditions contained in its letter of Indent/Purchase Order No. dated And the documents referred to therein, which have been accepted by "X" resulting into a "Contract"

NOW THEREFORE THIS DEED WITNESSETH AS UNDER :-

Article 1.0 AWARD OF CONTRACT

C-DIT has awarded the contract to "X" for the work of on the terms and conditions contained in its letter of Indent/Purchase Order No. dated and the documents referred to therein. The award has

taken effect from.i.e. the date of issue of the aforesaid Letter. The terms & expressions used in this Agreement shall have the same meaning as are assigned to them in the “Contract Documents” referred to in the succeeding Article.

Article 2.0 CONTRACT DOCUMENTS

The Contract shall be performed strictly as per the terms and conditions stipulated herein and in the following documents attached herewith (hereinafter referred to as “Contract Documents”).

Article 3.0 CONDITIONS & CONVENANTS

The scope of Contract, Consideration, Terms of payment, price Adjustment, Taxes wherever applicable, Insurance, liquidated Damages, performance, Guarantee and all other terms and conditions are contained in C-DIT’s Purchase Order No. dated read in conjunction with other aforesaid Contract documents. The Contract shall be only performed by the Contractor strictly and faithfully in accordance with the terms of the Agreement.

The scope of work shall also include supply and installation of all such items which are not specifically mentioned in the contract Documents, but which are needed for successful, efficient, safe & reliable operation of the equipment unless otherwise specifically excluded in the specifications under “exclusions” or Purchase Order.

TIME SCHEDULE: Time is the essence of the contract and schedules shall be strictly adhered to. “X” shall perform the work in accordance with the agreed schedule as given in letter of Indent/Purchase Order.

The Contractor guarantees that the equipment package under the contract shall meet the ratings and performance parameters, as stipulated in the Technical Specifications (Volume II) and in the event of any deficiencies found in the requisite performance figures, the C-DIT may at its option reject the equipment package or alternatively accept it on the terms and conditions and subject to levy of the liquidated damages in terms of Contract Documents. The amount of liquidated damages so leviable shall be in accordance with the Contract Documents and without any limitation.

It is further agreed by the Contractor that the Contract performance Guarantee shall in no way be construed to limit or restrict the C-DIT's right to recover the damages/compensation due to short-fall in the equipment performance figures as stated in Para 3.4 above or under any other clause of the Agreement. The amount of damages/Compensation shall be recoverable either by way of deduction from the contract price, contract performance guarantee and/or otherwise.

The Contract performance Guarantee furnished by the Contractor is irrevocable and un-conditional and the C-DIT shall have the powers to invoke it notwithstanding any dispute or difference between the C-DIT and the contractor pending before any court, tribunal, arbitrator or any other authority.

This Agreement constitutes full and complete understanding between the parties and terms of the presents. It shall supersede all prior correspondence to the extent of inconsistency of repugnancy to the terms and conditions contained in the Agreement. Any modification of the Agreement shall be effected only by a written instrument signed by the authorized representatives of both the parties.

Article 4.0 SETTLEMENTS OF DISPUTES

It is specifically agreed by and between the parties that all the differences or disputes arising out of the Agreement or touching the subject matter of the Agreement shall be decided by process of settlement & Arbitration as specified in clauses and provisions of the Arbitration and Conciliation Act 1996 and Kerala Courts alone shall have exclusive jurisdiction over the same.

NOTICE OF DEFAULT

Notice of default given by either party to the other party under the Agreement shall be in writing and shall be deemed to have been duly and properly served upon the parties here to if delivered through official email or by registered post with acknowledgement due addressed to the signatories

.

IN WITNESS WHEREOF, the parties through their duly authorized representatives have executed these presents (execution where of has been approved by the competent authorities of both the parties) on the day, month and year first above mentioned at Trivandrum.

WITNESS

C-DIT

1.

(Signature)
(Name)

2.

(Designation)
(Seal)

1.

(Contractors signature)
(Designation)
(Seal)

2.