Expression of Interest (EOI)

C-DIT is an autonomous scientific society functioning under the Dept. of Electronics & IT, Govt. of Kerala. Being a total solution provider to Govt. Departments, C-DIT undertakes various projects in Media Communication, IT/ITES, e-Governance and FMS, hologram security labels & documents, Digital transformation etc and also conducts various IT/ITES and media communication courses.

C-DIT invites Expression of Interests from experienced professionals for engagement as CONSULTANT for Cyber security matters

1. Eligibility Criteria
The minimum eligibility criteria for engagement of the consultant are as follows. The applicant should satisfy all the following criteria.

3. Experience in providing cyber security services to at least 5 agencies.
4. Strategic leadership in cyber security.
5. Minimum 2 Industry certifications in Cyber Security from ANSI approved organizations such as (ISC)2, ISACA, EC Council etc. with at least one from (ISC)2 or ISACA.

2. Terms and Conditions of Engagement

1. The engagement of the consultant shall be for a period of 6 months. The appointee shall have no claim for regular appointment in any of the C-DIT establishments after the expiry of the period of this engagement.
2. Remuneration shall be fixed in accordance with qualification and experience of the incumbent.
3. The consultant may work remotely normally but be required to report physically at C-DIT whenever required subject to a minimum of 10 days per month.
4. Output in terms of performance and deliverables shall be reviewed.
5. The consultant shall provide a schedule of tasks, monthly goals and status report against the goals.
6. Shall proactively drive activities.
7. The consultant shall sign Non Disclosure, Information Protection Agreements valid even after termination of the engagement.
8. Modes of communication will be primarily through Desktop sharing, Telephone Calls and emails.
9. Proposals and documentation may be provided at the request of the Registrar/Head(Informatics).
10. Response to queries and emails shall be provided without any delay of not more than 48 hours.

3. Evaluation Criteria and Method of Evaluation
   
a) Screening of EOIs shall be carried out as per the eligibility conditions mentioned in this document and based on verification of certifications and testimonials submitted.
b) C-DIT reserves the right to reject any application not suiting the requirements without assigning reason whatsoever and shortlist only the candidates who fulfill the eligibility criteria in this document.
c) The applicants who qualify as per the eligibility conditions will be called for interview for final selection. The shortlisted candidates for interview will be intimated through email.
d) The final selection will be made on the basis of eligibility, experience, qualification and performance during interaction/ interview. Mere satisfying the eligibility norms do not entitle a candidate to be called for interview.
e) The interaction/interview will be conducted by a committee constituted for the purpose.
f) Applicants shall produce the originals of the relevant documents for verification as and when required by C-DIT. If any discrepancy is found or any information provided by the applicant is found incorrect later at any stage, the candidature would be CANCELLED.

4. Deadline for Submission of Application

Application complete in all respects as per the prescribed format (Form 1 attached) along with CV and copies of all the credentials as enumerated below shall be submitted to C-DIT to the email ID hr@cdit.org. All eligible and interested candidates shall submit the application on or before 01.11.2021. Any application received after the due date will be summarily rejected.
The candidate should submit the following details in soft copy to the above mentioned email ID:-
a) Application as per Form 1  
b) CV of the applicant with photograph  
c) Self attested copy of documents supporting educational/ professional qualification, experience, certifications and other evidence of eligibility as per eligibility criteria mentioned in this document.

Sd/-
Registrar
# Form 1

**Format for Application for Engagement of CONSULTANT, Cyber Security**

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Particulars</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Name</td>
</tr>
<tr>
<td>2.</td>
<td>Address of the Applicant</td>
</tr>
<tr>
<td>3.</td>
<td>Gender</td>
</tr>
<tr>
<td>4.</td>
<td>Nationality</td>
</tr>
<tr>
<td>5.</td>
<td>Date of Birth</td>
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<tr>
<td>6.</td>
<td>Mobile No</td>
</tr>
<tr>
<td>7.</td>
<td>Email ID</td>
</tr>
</tbody>
</table>

## 9. Academic Qualifications

<table>
<thead>
<tr>
<th>Sl. No</th>
<th>Qualification</th>
<th>Board/University/Institution</th>
<th>Year of Passing</th>
<th>Marks %/Grade/CGPA</th>
</tr>
</thead>
</table>

## 10. Experience

<table>
<thead>
<tr>
<th>Sl. No</th>
<th>Organisation</th>
<th>Post Held</th>
<th>Period (From-To)</th>
<th>Nature of Job</th>
</tr>
</thead>
</table>

## 11. Details of Certifications

## 12. No. of years of experience in cyber security area/ VAPT/ Ethical Hacking/ Network Security/ Information Security Standards:

## 13. Whether member in Cyber security forums:

## 14. Two References (One each organisational and professional):

### Declaration

Certified that the information furnished above are true to the best of my knowledge and belief. I understand that in case any information furnished above is found to be false at any stage before or after appointment, my appointment will be liable to be cancelled and suitable legal action can be taken against me.

Name  
Signature